COUNCIL ON TECHNOLOGY SERVICES (COTS)

Security Workgroup

MINUTES

March 6, 2003
Department of Rehabilitative Services Conference Room
10:00 AM

ATTENDANCE:

Members:

Ernie Steidle, Department of Rehabilitative Services (DRS), Co-Chair; Harry Sutton, Department of Social Services (DSS), Co-Chair; John Palese, DSS; Trip Sims, DSS; Merritt Cogswell, Department of Accounts, State Internal Auditor, (SIA/DOA); Don Kendrick, Department of Information Technology (DIT); Shelly McCabe, DIT; Paul Lubic, Department of Technology Planning (DTP); John Payne, DRS; Dan Galloway, James Madison University (JMU); Shirley Payne, University of Virginia (UVA); and Clyde Laushey, Virginia Commonwealth University (VCU).

Guests and Staff:

Guests

George C. Newstrom, Secretary of Technology; Jenny Hunter, COTS Executive Director

Staff

WELCOME AND OPENING REMARKS

Co-Chair Ernie Steidle welcomed the members, and advised that the meeting would be closed to the public.

MOTION TO GO INTO CLOSED SESSION

It was moved, seconded and approved that the Council go into Closed Session pursuant to Section 2.2-

3711.A.20 of the *Code of Virginia*, for the purpose of discussing a cyber continuity plan.

MOTION TO RECONVENE IN OPEN SESSION

It was moved, seconded and approved that the Council reconvene in Open Session.

OTHER ISSUES:

None.

ADJOURNMENT

The meeting adjourned at 1:30 p.m.

NEXT MEETING DATE:

March 20, 2003 10:00 – 5:00 p.m. at the DRS in the first floor Conference Room

Prepared & Submitted by: Eric Perkins, DTP

[COTS Home](#)